

Helen Keller International Scope of Work

Position: Research Officers (Consultants)

Roster call for following districts: -

- Gandaki Province: Nawalparasi East - 1
- Karnali Province: Surkhet - 2

Department / Location: Program/ District Based (Either one districts listed above)

Note: Please mention your choice of districts in the cover letter while applying for the position.

Duration: 66 days approx.

Reports to: Research Coordinator

Project: Introduction of Multiple Micronutrient Supplementation (MMS) For Pregnant Women in Nepal (Demonstration study)

Overall responsibilities: The Research Officer position based at district levels will coordinate with the purposively selected health facilities within the district for research purpose, work together with them in quantitative data collection through households' visits, data quality control of the demonstration study on MMS. The Research Officer will work in close coordination with the Research coordinator and Research Manager. The Research Officer will follow Helen Keller's research ethics.

Specific roles and responsibilities:

- ✓ Collect longitudinal quantitative data collection through regular house visits at 180, 225 days' timeframe and acquire written informed consent
- ✓ Build rapport and coordination at the provincial and local levels for smooth conduction of the study.
- ✓ Weekly review and verify collected data for accuracy and completeness. .
- ✓ Ensure data collection activities in the field are executed efficiently and according to the research implementation plan.
- ✓ Collaborate effectively with research team members, stakeholders, and health facilities and support in the overall MMS project where required.

Qualifications and experiences:

- ✓ Should have at least bachelor's degree in public health, nursing, nutrition or relevant field.
- ✓ At least three years of past experiences in research related activities of I/NGOs in nutrition/health sectors.

- ✓ Sound knowledge on quantitative research methods.
- ✓ Experience working in the district-based position.

Other skills:

- ✓ Excellent written and spoken Nepali and English language skills.
 - ✓ An ability to maintain balance when under stress.
 - ✓ Computer literate and proficient with Microsoft Excel, Word, PowerPoint.
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- The consultant position is field – based at municipality level and is expected to travel 100% of the time during the job.
 - Preference will be given to female candidates residing in above mentioned districts.